



# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

900 SOUTH FREMONT AVENUE  
ALHAMBRA, CALIFORNIA 91803-1331  
Telephone: (626) 458-5100  
[www.ladpw.org](http://www.ladpw.org)

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

April 28, 2005

IN REPLY PLEASE

REFER TO FILE: **PM-3**

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**JOB ORDER CONTRACTS FOR  
REPAIR AND REFURBISHMENT OF COUNTY FACILITIES  
AWARD CONTRACTS  
ADOPT AND ADVERTISE  
SPECS. VARIOUS  
ALL SUPERVISORIAL DISTRICTS  
3 VOTES**

**JOINT RECOMMENDATION WITH THE CHIEF ADMINISTRATIVE OFFICER THAT  
YOUR BOARD, ACTING AS THE GOVERNING BODY OF THE LOS ANGELES  
COUNTY FLOOD CONTROL DISTRICT:**

1. Award two Job Order Contracts (JOC) to MTM Construction, Inc., for a one-year contract period for a maximum cost of \$3 million each to be financed through the appropriate capital or refurbishment projects budget.
2. Award two JOCs to Christie Constructors, Inc., for a one-year contract period for a maximum cost of \$3 million each to be financed through the appropriate capital or refurbishment projects budget.
3. Authorize the Acting Director of Public Works to prepare and execute the JOCs in the form previously approved by County Counsel and establish the effective date following receipt of approved Faithful Performance and Labor and Materials Bonds filed by MTM Construction, Inc., and Christie Constructors, Inc.
4. Authorize the Acting Director of Public Works to execute work orders not to exceed the maximum amount of each contract.

5. Adopt the JOC Unit Price Book and Specifications and instruct the Executive Officer to advertise for bids to be received for two separate JOCs on June 7, 2005, in accordance with the enclosed "Instruction Sheet for Publishing Legal Advertisements."

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

We are recommending that your Board award four separate JOCs to MTM Construction, Inc., and Christie Constructors, Inc., the apparent lowest responsive bidders, for repair and refurbishment of County facilities for a maximum not to exceed fee of \$3 million for each one-year contract.

We also recommend that your Board adopt and advertise two additional JOCs that will augment Public Works' ability to effectively and efficiently respond to a broad array of County repair and refurbishment projects under the direction of Public Works.

The JOC is a flexible, cost-effective unit price contracting technique to accomplish repair and refurbishment of County facilities without extensive plans and specifications. This relatively simple and straightforward process reduces administrative requirements and lowers direct construction costs, while meeting all Federal, State, and County procurement requirements.

We are currently administering ten active JOCs. The most recent JOC for repair and refurbishment of County facilities was awarded by your Board on April 12, 2005. These JOCs will help expedite, as the need arises, capital improvement and earthquake repair of facilities in the courts, health, justice, and general projects areas.

Public Contract Code Section 20128.5 allows individual JOCs to have a one-year term and a maximum value of \$3 million.

We will report activity on the JOC to your Board quarterly along with our regular report on delegated contracting activity.

#### **Implementation of Strategic Plan Goals**

These actions meet the County's Strategic Plan Goals of Service Excellence and Organizational Effectiveness as this construction contract will improve public facilities and restore them fully into service sooner than with traditional construction contracting.

### **FISCAL IMPACT/FINANCING**

The recommended construction contracts with MTM Construction, Inc., and Christie Constructors, Inc., are \$3 million each. There is no anticipated fiscal impact to the County as a result of these actions. Repair or refurbishment work will be financed through the appropriate capital or refurbishment projects' budget. No work will be assigned to these JOCs without the prior review and funding authorization from the Chief Administrative Office.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

A standard contract, in the form previously approved by County Counsel, will be used. The standard Board-directed clauses for contract terminations, renegotiations, and hiring qualified displaced County employees will be included.

The project specifications contain provisions requiring the contractors to report solicitations of improper consideration by County employees and allowing the County to terminate the contracts if it is found that the contractors offered or gave improper consideration to County employees.

As requested by your Board on August 12, 1997, and as a threshold requirement for consideration for contract award, MTM Construction, Inc., and Christie Constructors, Inc., are willing to consider Greater Avenues for Independence Program/General Relief Opportunity for Work participants for future employment.

As required by your Board, language has been incorporated into the project specifications stating that the contractors shall notify their employees, and shall require each subcontractor to notify its employees, about Board Policy 5.135, the Safely Surrendered Baby Law, and that they may be eligible for the Federal Earned Income Credit under the Federal income tax laws.

MTM Construction, Inc., and Christie Constructors, Inc., are in full compliance with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program) and Chapter 2.203 (Contractor Employee Jury Service Program).

To ensure the contracts are awarded to responsible contractors with a satisfactory performance history, bidders were required to report violations of the False Claims Act, their civil litigation history, and information regarding prior criminal convictions. The information reported by MTM Construction, Inc., and Christie Constructors, Inc., was considered before making this recommendation to approve execution of the contracts.

### **ENVIRONMENTAL DOCUMENTATION**

The implementation of each work order under these JOCs shall be subject to prior determination and documentation by Public Works that the work order is categorically exempt from the California Environmental Quality Act. In the event the work order is not exempt, your Board will be requested to approve the appropriate environmental finding and documentation prior to starting construction.

### **CONTRACTING PROCESS**

On February 15, 2005, your Board adopted the JOC Unit Price Book and Specifications for repair and refurbishment of County facilities and instructed the Executive Officer to advertise four separate bids. Eleven competitive bids were received on March 22, 2005. Bidders were required to submit a set of cost adjustment factors that would be applied to the unit prices for work in the JOC Unit Price Book. Each bid was determined by calculating a composite factor using a predetermined and advertised formula. MTM Construction, Inc., and Christie Constructors, Inc., were the apparent lowest responsive and responsible bidders meeting the criteria adopted by your Board. The JOC Unit Price Book and the contractors' adjustment factors will be incorporated in the awarded contracts. The bid results are summarized in Enclosure A.

MTM Construction's, Inc., and Christie Constructors', Inc., Community Business Enterprises participation data and three-year contracting history with the County are on file with Public Works.

As requested by your Board on February 3, 1998, this JOC opportunity was listed on the "Doing Business with Us" website. Copies of the website postings are included in Enclosure C.

Public Works has evaluated and determined that the Living Wage Program (County Code Chapter 2.201) does not apply to the recommended contracts as these contracts are for non-Proposition A services.

Advertising for bids will be in accordance with the County's standard "Instruction Sheet for Publishing Legal Advertisements" (Enclosure B). Following receipt of bids, we will return to your Board for contract award.

MTM Construction, Inc., and Christie Constructors, Inc., as required on all publicly funded projects in excess of \$1,000, will be required to pay prevailing State wage rates to all persons employed on these JOCs.

The Honorable Board of Supervisors  
April 28, 2005  
Page 5

Participation by Community Business Enterprises in the project is encouraged through Public Works' Capital Projects CBE Outreach Program and by monitoring the good faith efforts of bidders to utilize CBEs.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

The use of these contracts will expedite completion of repair or refurbishment work managed by Public Works. Minor impacts to tenant departments may occur while repair or refurbishment work is underway.

**CONCLUSION**

Please return one adopted copy of this letter to the Chief Administrative Office and Public Works.

Respectfully submitted,

DONALD L. WOLFE  
Acting Director of Public Works

DAVID E. JANSSEN  
Chief Administrative Officer

MM:ma

U:\HQ Seismic Retrofit Project\board letter\award for construction JOC042805.doc

Enc. 3

cc: County Counsel  
Department of Public Social Services (GAIN/GROW Program)  
Office of Affirmative Action Compliance

April 28, 2005

**ENCLOSURE A**

**JOB ORDER CONTRACTS FOR  
REPAIR AND REFURBISHMENT OF COUNTY FACILITIES  
AWARD CONTRACT  
SPECS. VARIOUS**

**Bid Opening Date:** March 22, 2005

**Bid Summary**

<u>Bidder</u>	<u>Total Composite Factor</u>
1. MTM Construction, Inc.	0.8580
2. ACE Engineering, Inc.	0.9180
3. Angeles Contractor	1.1250
4. Sturgeon General, Inc.	2.9465

**Bid Summary**

<u>Bidder</u>	<u>Total Composite Factor</u>
1. MTM Construction, Inc.	0.8580
2. ACE Engineering, Inc.	0.9180
3. Sturgeon General, Inc.	2.9465

**Bid Summary**

<u>Bidder</u>	<u>Total Composite Factor</u>
1. Christie Constructors, Inc.	0.8386
2. Bragg Crane & Rigging Company	0.9888

**Bid Summary**

<u>Bidder</u>	<u>Total Composite Factor</u>
1. Christie Constructors, Inc.	0.8386
2. Bragg Crane & Rigging Company	0.9888

April 28, 2005

**ENCLOSURE B**

**JOB ORDER CONTRACTS FOR  
REPAIR AND REFURBISHMENT OF COUNTY FACILITIES  
ADOPT AND ADVERTISE  
SPECS. VARIOUS**

PUBLISHING LEGAL ADVERTISEMENTS: In accordance with the State of California Public Contract Code Section 20125, you may publish once a week for two weeks in a weekly newspaper, or ten times in a daily newspaper. However, the first publication must appear at least 15 days prior to the bid opening date. Forward three reprints of this advertisement to Architectural Engineering Division, Department of Public Works, 900 South Fremont Avenue, Eighth Floor, Alhambra, California 91803-1331.

**OFFICIAL NOTICE  
INVITING BIDS**

Notice is hereby given that the Acting Director of Public Works will receive sealed bids for furnishings, materials, labor, and equipment required to complete construction for the following work:

<u>SD</u>	<u>SPECS.</u>	<u>PROJECT</u>	<u>BID DOC. FEE</u>	<u>DATE OF BID OPENING</u>
All	JOC Specs.	JOC 35	No Fee	6/7/05
All	JOC Specs.	JOC 36	No Fee	6/7/05

Bids shall conform to Bidding Requirements, General Conditions, Specifications, and Unit Price Books open for inspection at the Cashier's Office, Department of Public Works, 900 South Fremont Avenue, Mezzanine Floor, Alhambra, California 91803. Copies of the above documents to be bid upon may be obtained at such office for a fee as indicated. For information regarding receipt of bid documents or project-related information, please call (626) 458-2563. Each bid shall be submitted on the required form, sealed, and filed at the Cashier's Office located at the above address before 10:45 a.m. on the date indicated. Bids will be publicly opened, examined, and declared by Public Works at 11 a.m. on these dates at 900 South Fremont Avenue, Fifth Floor Conference Room B, Alhambra, California 91803.

Bidders must comply with the provisions of the Bidding Requirements and General Conditions concerning bid guarantee, contract bonds, and insurance requirements. These projects require the prime contractor to possess a "B" license classification at the time of award. The contractor should verify to his/her satisfaction that he/she holds the correct license for this type of project.

### **PRE-BID CONFERENCE**

Public Works will hold a mandatory pre-bid conference for both JOC bids at 9 a.m. on May 24, 2005, at 900 South Fremont Avenue, Conference Room C, Alhambra, California 91803, to provide information on the JOC, bidding process, and answer any questions that the potential bidders may have. To be considered responsive to this invitation for bid, bidders must attend the mandatory pre-bid conference. Bids from bidders who do not attend the pre-bid conference will be rejected as nonresponsive. It is strongly recommended that the pre-bid conference be attended by a principal of the company or a person authorized to make decisions for the company. For further directions, please contact Mr. Brian Soria with Architectural Engineering Division at (626) 458-2588.

### **OTHER INSTRUCTIONS**

The County supports and encourages equal opportunity contracting. The contractor shall make good faith efforts, as defined in Section 2000 of the Public Contract Code relating to contracting with Community Business Enterprises.

The Board of Supervisors reserves the right to reject any or all bids or to waive technical errors and discrepancies in bids submitted in the public's interest.

Si necesita información en español, por favor llame al Telefono (626) 458-2563.



Upon 72 hours notice, Public Works can provide program information and publications in alternate formats or make other accommodations for people with disabilities. In addition, program documents are available at our main office in Alhambra (900 South Fremont Avenue), which is accessible to individuals with disabilities. To request accommodations ONLY, or for more ADA information, please contact our departmental ADA Coordinator at (626) 458-4081 or TDD (626) 282-7829, Monday through Thursday, from 7 a.m. to 5:30 p.m.





Con 72 horas de noticia, el Departamento puede proveerle información y publicaciones sobre el programa y formatos alternativos o hacer adaptaciones para incapacitados. Además, documentación sobre el programa está disponible en nuestra oficina principal en Alhambra (900 South Fremont Avenue), la cual es accesible para individuos con incapacidades. Para solicitar adaptaciones SOLAMENTE, o para mas información del ADA, pongase en contacto con nuestro Coordinador del ADA del departamento al (626) 458-4081 o TDD (626) 282-7829, de lunes a jueves de las 7 a.m. a 5:30 p.m.

By order of the Board of Supervisors of the County of Los Angeles, State of California,  
dated May 10, 2005.

Specs. 5449R2

VIOLET VARONA-LUKENS, EXECUTIVE OFFICER  
OF THE BOARD OF SUPERVISORS  
OF THE COUNTY OF LOS ANGELES

**Bid Detail Information**

**Bid Number :** AEDM000023  
**Bid Title :** Job Order Contract No. 19 - Repair and Refurbishment of County Facilities  
**Bid Type :** Construction  
**Department :** Public Works  
**Commodity :** BUILDING CONSTRUCTION SERVICE, NON- RESIDENTIAL (OFFICE BLDG., ETC.)  
**Open Date :** 2/15/2005  
**Closing Date :** 3/15/2005 10:45 AM  
**Bid Amount :** N/A  
**Bid Download :** Not Available  
**Bid Description :** The work consists of a broad array of County repair and refurbishment projects under the direction of Public Works. The Public Works Project Management Team will hold a mandatory pre-bid conference for all JOC bids at 9:00 a.m., on March 7, 2005, in Conference Room A, 900 South Fremont Avenue, Alhambra, California 91803, to provide information on the Job Order Contract, bidding process, and answer any questions that potential bidders may have. To be considered responsive to this invitation for bid, bidders must attend the mandatory pre-bid conference. It is strongly recommended that the pre-bid conference be attended by a principal of the company or a person authorized to make decisions for the company. This project requires the prime contractor to possess a "B" license at the time of award.  
**Contact Name :** Brian Soria  
**Contact Phone# :** (626) 458-2588  
**Contact Email :** [bsoria@ladpw.org](mailto:bsoria@ladpw.org)  
**Last Changed On :** 2/23/2005 5:14:13 PM

[Back to Last Window](#)

**Bid Detail Information**

**Bid Number :** AEDM000024  
**Bid Title :** Job Order Contract No. 20 - Repair and Refurbishment of County Facilities  
**Bid Type :** Construction  
**Department :** Public Works  
**Commodity :** BUILDING CONSTRUCTION SERVICE, NON- RESIDENTIAL (OFFICE BLDG., ETC.)  
**Open Date :** 2/15/2005  
**Closing Date :** 3/15/2005 9:45 AM  
**Bid Amount :** N/A  
**Bid Download :** Not Available  
**Bid Description :** The work consists of a broad array of County repair and refurbishment projects under the direction of Public Works. The Public Works Project Management Team will hold a mandatory pre-bid conference for all JOC bids at 9:00 a.m., on March 7, 2005, in Conference Room A, 900 South Fremont Avenue, Alhambra, California 91803, to provide information on the Job Order Contract, bidding process, and answer any questions that potential bidders may have. To be considered responsive to this invitation for bid, bidders must attend the mandatory pre-bid conference. It is strongly recommended that the pre-bid conference be attended by a principal of the company or a person authorized to make decisions for the company. This project requires the prime contractor to possess a "B" license at the time of award.  
**Contact Name :** Brian Soria  
**Contact Phone# :** (626) 458-2588  
**Contact Email :** [bsoria@ladpw.org](mailto:bsoria@ladpw.org)  
**Last Changed On :** 2/23/2005 5:14:42 PM

[Back to Last Window](#)

**Bid Detail Information**

**Bid Number :** AEDM000025  
**Bid Title :** Job Order Contract No. 21 - Structural Steel  
**Bid Type :** Construction  
**Department :** Public Works  
**Commodity :** BUILDING CONSTRUCTION SERVICE, NON- RESIDENTIAL (OFFICE BLDG., ETC.)  
**Open Date :** 2/15/2005  
**Closing Date :** 3/15/2005 10:45 AM  
**Bid Amount :** N/A  
**Bid Download :** Not Available  
**Bid Description :** The Job Order Contract consists of structural steel specialty work under the direction of Public Works. The Public Works Project Management Team will hold a mandatory pre-bid conference for all JOC bids at 9:00 a.m., on March 7, 2005, in Conference Room A, 900 South Fremont Avenue, Alhambra, California 91803, to provide information on the Job Order Contract, bidding process, and answer any questions that potential bidders may have. To be considered responsive to this invitation for bid, bidders must attend the mandatory pre-bid conference. It is strongly recommended that the pre-bid conference be attended by a principal of the company or a person authorized to make decisions for the company. This project requires the prime contractor to possess a "C-51" license at the time of award.  
**Contact Name :** Brian Soria  
**Contact Phone# :** (626) 458-2588  
**Contact Email :** [bsoria@ladpw.org](mailto:bsoria@ladpw.org)  
**Last Changed On :** 2/23/2005 5:15:06 PM

[Back to Last Window](#)

**Bid Detail Information**

**Bid Number :** AEDM000026  
**Bid Title :** Job Order Contract No. 22 - Structural Steel  
**Bid Type :** Construction  
**Department :** Public Works  
**Commodity :** BUILDING CONSTRUCTION SERVICE, NON- RESIDENTIAL (OFFICE BLDG., ETC.)  
**Open Date :** 2/15/2005  
**Closing Date :** 3/15/2005 10:45 AM  
**Bid Amount :** N/A  
**Bid Download :** Not Available  
**Bid Description :** The Job Order Contract consists of structural steel specialty work under the direction of Public Works. The Public Works Project Management Team will hold a mandatory pre-bid conference for all JOC bids at 9:00 a.m., on March 7, 2005, in Conference Room A, 900 South Fremont Avenue, Alhambra, California 91803, to provide information on the Job Order Contract, bidding process, and answer any questions that potential bidders may have. To be considered responsive to this invitation for bid, bidders must attend the mandatory pre-bid conference. It is strongly recommended that the pre-bid conference be attended by a principal of the company or a person authorized to make decisions for the company. This project requires the prime contractor to possess a "C-51" license at the time of award.  
**Contact Name :** Brian Soria  
**Contact Phone# :** (626) 458-2588  
**Contact Email :** [bsoria@ladpw.org](mailto:bsoria@ladpw.org)  
**Last Changed On :** 2/23/2005 5:15:30 PM

[Back to Last Window](#)